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Scholarship Awards

Applicants for the New York State Association of City and Village Clerks Scholarship must meet the following qualifications:

1. Be a member of the International Institute of Municipal Clerks and the New York State Association of City and Village Clerks.
2. Have worked in the related field for at least two (2) years.
3. Submit a complete application.

Based on the above qualifications, the Scholarship Committee will award scholarships in each of the following categories:

1. Cities
2. Villages with population of 1 to 1,000
3. Villages with population of 1,000 to 2,800
4. Villages with population of 2,800 and over

Scholarships will be awarded in a minimum amount of \$150.00. The Scholarship Committee may adjust the above distribution of scholarships if deemed necessary. The Scholarship Committee may increase the amount of each scholarship awarded if funding is available to do so.

Certified Clerks or those with enough points to become certified will not be eligible for scholarship.

Scholarships may be awarded to one applicant for up to a maximum of three years; however, an application must be submitted and reviewed on a year-to-year basis. The Scholarship Committee may waive the three-year limit if funding is available.

The Committee reserves the right to award full scholarships whenever it feels the qualifications are superior and the financial situation of the municipality warrants such action. In these instances, the total number of scholarships awarded in each particular year will be determined by the number of full scholarships offered.

Scholarship applications must be received by June 1st of the year in which the applicant will be attending the certification school. Scholarship awards will be made by June 10th and letters to successful applicants will be mailed by June 15th. Payment of scholarship awards will be made to the particular school at which the certification school is being held for successful applicants.

The Scholarship Application Form for the Institute CMC/MMC is available under 'Programs and Awards'.

Source URL: <https://www.nysclerks.com/awards/pages/scholarship-awards>

SCHOLARSHIP APPLICATION INFORMATION

Dear Fellow Clerk:

Attached please find an application for a New York State Association of City and Village Clerks scholarship to attend the **Rockefeller Institute of Government** in Albany, for Certified Municipal Clerk or Master Municipal Clerk. Follow the instructions below and send the completed application to:

Daniel P. Borchert, MMC/RMC
Village of Fishkill
1095 Main Street
Fishkill, NY 12524

If you have any questions, please feel free to contact me at **845-897-4430** or dan@vofishkill.com

Sincerely,

Daniel P. Borchert, MMC/RMC
NYSACVC Scholarship Committee

Instructions for Scholarship Application:

1. Complete the application form.
2. Attach a brief resume, including previous municipal positions, education, membership and length of time in all municipal associations, to the application.
3. Attach a brief statement to the application of why you want to attend the Institute or Academy.
4. Mail application to Scholarship Chairperson as soon as possible after January 1st.

PLEASE NOTE:

The amount of each scholarship will be dependent on the number of successful applications, as well as other scholarships received by applicant.

All applications received after the deadline of June 1 will be placed on a waiting list.

**NEW YORK STATE ASSOCIATION OF CITY AND VILLAGE CLERKS
APPLICATION FOR INSTITUTE CMC/MMC
SCHOLARSHIP YEAR _____**

Name: _____ Title: _____

Municipality: _____ Population: _____

Address: _____

Application for (Check One) CMC _____ MMC _____

This is my _____ year of attendance.

Have you previously received a scholarship from NYSACVC? _____ When? _____

Are you a member of NYSACVC? _____ If yes, number of years _____

Are you a member of IIMC? _____ If yes, number of years _____

Date: _____ Signature: _____



Optional: To be completed by the City or Village.

STATEMENT OF COMMITMENT

I/We, the _____ of _____ . do hereby agree that if _____ is awarded an NYSACVC scholarship, in the amount of \$_____, our municipality will assume all additional costs related to his or her attendance at the IIMC Institute or MMC Academy over and above the scholarship amount awarded for the year 20____. The cost of the Institute/MMC Academy, including lodging and meals, is \$_____. Miscellaneous expenses may be additional.

Date: _____ Signature/Title: _____



Scholarship Committee Only: Mark approved or denied and sign off.

_____	_____
_____	_____
_____	_____