

# Office of the New York State Comptroller

Thomas P. DiNapoli • State Comptroller



## 2019 Governmental Accounting Training Schedule

This training is an opportunity to enhance your experience, gain knowledge, and acquire CPE Credits in Governmental Accounting. Here is an opportunity to:

- Get answers to your governmental accounting questions
- Learn bookkeeping and accounting procedures from the experts
- Improve your skills

**Please Note: Preference will be given to local government officials. Register early, seating is limited.**

### Introduction to Governmental Accounting (Basic Accounting School)

This 2½ day school is designed to familiarize you with basic governmental accounting concepts, and basic bookkeeping procedures. Topics include: understanding journals and ledgers, the budget process, fund types, and required financial statements.

Location	Date	Fee- Government Employees	Fee- All Others
Town of Pittsford, Community Library (Monroe County)	March 19-21, 2019	\$85.00	\$170.00
Village of Lake Success (Nassau County)	April 16-18, 2019	\$85.00	\$170.00
Town of Malta (Saratoga County)	May 21-23, 2019	\$85.00	\$170.00
Town of Camillus (Onondaga County)	November 13-15, 2019	\$85.00	\$170.00

### Accounting Principles and Procedures (Advanced Accounting School)

This 2 ½ day school covers accounting principles prescribed by GAAP, cash management, purchasing & claims processing, capital assets, reserves, capital projects, interfund transactions, financial condition analysis, and more.

Location	Date	Fee- Government Employees	Fee- All Others
City of Oneonta, SUNY Oneonta (Otsego County)	June 4-6, 2019	\$85.00	\$170.00
Town of Pittsford, Community Library (Monroe County)	September 4-6, 2019	\$85.00	\$170.00
Town of Malta (Saratoga County)	October 1-3, 2019	\$85.00	\$170.00
Village of Lake Success (Nassau County)	October 22-24, 2019	\$85.00	\$170.00

For registration forms, course content and additional information; visit the State Comptroller's website:  
[www.osc.state.ny.us/localgov/academy/index.htm](http://www.osc.state.ny.us/localgov/academy/index.htm)

You can also contact the Local Official Training Unit at  
Telephone: (866) 321-8503, option 5 • Email: [localtraining@osc.ny.gov](mailto:localtraining@osc.ny.gov)

Division of Local Government and School Accountability

# Office of the New York State Comptroller

Thomas P. DiNapoli • State Comptroller

Division of Local Government and School Accountability

Gabriel F. Deyo, Deputy Comptroller



## Introduction to Governmental Accounting (Basic Accounting School)

To register, please complete the registration form below and return it at **least three weeks** before the class. This will permit sufficient time for you to receive your textbook by mail and to review it before attending. Since payment is required, you must print and mail the registration form along with a check, voucher or purchase order. Please remember to check the location you wish to attend. **Class size is limited, please register early!**

Checks should be payable to the **STATE COMPTROLLER** and mailed with this form to:

**Office of the State Comptroller**

**Remittance Control - 110 State St., 2nd Floor - Albany, New York 12236**

A registration confirmation letter will be mailed to you, along with the textbook.

If you have any questions, or require a reasonable accommodation, please contact the Local Official Training Unit at **(866) 321-8503**, option 5 or Email: [localtraining@osc.ny.gov](mailto:localtraining@osc.ny.gov)

**Generally, cancellations will not be refunded; registrants will receive a credit toward a future accounting school.**

	Registrant 1	Registrant 2
Today's Date:		
Attendee's Name:		
Attendee's Title:		
Address:		
City, State, Zip:		
Municipality/Organization:		
Phone Number:		
Email Address:		

Please Check Location You Wish To Attend				
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