

**Long Island Village Clerks and Treasurers Association  
Regular Meeting**

**Melville Marriott  
1350 Walt Whitman Rd, Melville, NY 11747  
Thursday, December 12, 2019  
12:00 PM**

**President Dave Fraser – Present**  
**1st Vice President Liz Gaynor – Present**  
**2nd Vice President Ronnie Shatzkamer – Present**  
**Secretary Chrissy Kiernan – Present**  
**Treasurer Barbara Kelly – Present**  
**Association Counsel Bob Smith – Present**  
**Nassau Director Joanna Palumbo – Present**  
**Nassau Director Karen Altman – Absent**  
**Suffolk Director Denise Mordente – Present**  
**Suffolk Director – Vacant**  
**Executive Committee John Mirando – Absent**  
**Executive Committee Marianne Lobaccaro– Present**

At 12:30p.m. President Fraser started the meeting by inviting Corporal Richardson and HM1 Watts of the United States Marine Corps to lead the Pledge of Allegiance, which was followed by a roll call of the Executive Board and the introduction of attendees.

**MINUTES OF THE 11/14/19 GENERAL MEETING** – Upon a motion by Marianne Lobaccaro seconded by Ronnie Shatzkamer, the minutes of the 11/14/19 regular meeting was unanimously approved.

**TREASURERS REPORT** – Upon a motion by Ronnie Shatzkamer, seconded by Pat Farrell, the Treasurers Report of 12/12/19, as distributed by Treasurer Kelly, was unanimously approved.

**NOMINATING COMMITTEE** – Marianne Lobaccaro nominated Nicole Rhodes, Clerk-Treasurer of the Village of Brightwaters, to fill the vacancy of the position of Suffolk Director on the Executive Board.

**BY-LAWS COMMITTEE** – Nothing to report.

**EDUCATION/SCHOLARSHIP COMMITTEE** – Marianne Lobaccaro presented Donna Lyudmer, Village of Saltaire, with a Credentialed Municipal Finance Officer (CMFO) certificate.

**MEMBERSHIP COMMITTEE** – Barbara Kelly distributed the 2019-2020 LIVCTA Directory.

**FINANCE COMMITTEE** – Nothing to report.

**SUNSHINE COMMITTEE** – President Fraser recognized Randi Malman, Clerk of the Village of Plandome Manor, who got married in November.

**GOLF COMMITTEE** – Nothing to report.

**TOYS FOR TOTS** – President Fraser thanked the Marines for attending the holiday meeting and also thanked the meeting attendees for participating in the toy collection. In addition, Treasurer Kelly thanked all of the hospitality sponsors and asked them to stand up and be recognized for their contribution to the holiday party.

**OLD BUSINESS** – The New York State Association thanked our Clerk's Association for our monetary donation to hospitality.

**NEW BUSINESS:**

**NEXT MONTH'S MEETING** – The next LIVCTA Meeting will be a Breakfast on Thursday, January 9, 2020 beginning at 10:30am at the Radisson Hotel Hauppauge-Long Island followed by an Election Workshop from Noon-4:00pm run by the New York Conference of Mayors (NYCOM). You must register separately with NYCOM for the Election Workshop. There are two fees associated with this meeting. The cost of the breakfast meeting is paid to LIVCTA and is \$35 for members \$45 for non-members. RSVP to [meetingsvp@livcta.com](mailto:meetingsvp@livcta.com). The Village Elections Workshop is a four-hour seminar that will cover the four critical components of the election process: (1) getting on the ballot, (2) preparing the ballot, (3) conducting the election, and (4) post-canvass procedures. The workshop will discuss the laws, obligations, and dates associated with conducting the village elections. The Speaker is Rebecca Ruscito, NYCOM Counsel. The cost for the Election Workshop is \$50 per person for NYCOM members (\$100 per person for non-members). Treasurer Kelly will send a link to register for the Election Workshop.

There being no further business, upon a motion by Barbara Kelly, seconded by Pat Farrell, it was unanimously resolved to close the meeting.

Respectfully submitted,  
Chrissy Kiernan  
Secretary