

**Long Island Village Clerks and Treasurers Association
Regular Meeting**

**Palmer's American Grille
123 Fulton St, Farmingdale, NY 11735
Thursday, February 13, 2020
12:00 PM**

President Dave Fraser – Present
1st Vice President Liz Gaynor – Present
2nd Vice President Ronnie Shatzkamer – Present
Secretary Chrissy Kiernan – Present
Treasurer Barbara Kelly – Present
Association Counsel Bob Smith – Present
Nassau Director Joanna Palumbo – Present
Nassau Director Karen Altman – Absent
Suffolk Director Denise Mordente – Absent
Suffolk Director –Nicole Rhodes – Absent
Executive Committee John Mirando – President
Executive Committee Marianne Lobaccaro– Present

At 12:30p.m. President Fraser started the meeting by inviting Past President John Mirando, to lead the Pledge of Allegiance, which was followed by a roll call of the Executive Board and the introduction of attendees.

President Fraser welcomed new Associate Member, ClearGov.

MINUTES OF THE 1/9/20 GENERAL MEETING – Upon a motion by Marianne Lobaccaro, seconded by Barbara Kelly, the minutes of the 1/9/20 regular meeting were unanimously approved.

TREASURERS REPORT – Upon a motion by Ronnie Shatzkamer, seconded by Joanna Palumbo, the Treasurers Report of 2/13/20, as distributed by Treasurer Kelly, was unanimously approved.

BY-LAWS COMMITTEE – Nothing to report.

EDUCATION/SCHOLARSHIP COMMITTEE – Liz Gaynor reported that she attended a Planning Meeting this past Monday, February 10, 2020 for the Municipal Clerks Institute which will now be hosted by The University at Albany’s Rockefeller College of Public Affairs & Policy for both the Certified Municipal Clerks (CMC) and the Master Municipal Clerks (MMC) training programs on UAlbany’s campus this summer. Clerks seeking professional certification through the International Institute of Municipal Clerks (IIMC) as well as other municipal officials seeking professional development are welcome to participate. Registration information and Institute details including transportation, dorms, workbook, and the course agenda are

forthcoming, pending approval from the IIMC and Office of the New York State Comptroller. Scholarships will be sponsored by LIVCTA, IIMC, and the New York State Association of City & Village Clerks. More information will be available by the April meeting.

Upcoming meeting dates include the 2020 Region 1 Annual Meeting from March 29, 2020 - March 31, 2020 in Sturbridge, Massachusetts; the NYGFOA Annual Conference from March 31, 2020 - April 3, 2020 in Albany, New York; and the IIMC 74th Annual Conference from May 17, 2020 - May 20, 2020 in St. Louis, Missouri.

Liz Gaynor was also appointed as an IIMC liaison.

MEMBERSHIP COMMITTEE – Hard copies of the directory are available and there is also an up-to-date directory on the website.

FINANCE COMMITTEE – Nothing to report.

SUNSHINE COMMITTEE – Nothing to report.

GOLF COMMITTEE – President Fraser reported that Joe Scalero stepped down as Chair of the Golf Committee and that Secretary Kiernan would be moving forward as Chair of the Committee. The LIVCTA Educational Scholarship Golf Outing will be held on Wednesday, April 29, 2020, at the Village Club of Sands Point. Secretary Kiernan asked that if anyone is interested in joining the Golf Committee, to please see her at the end of the meeting. Registration and sponsorship information will be available once the Golf Committee meets to finalize the details for the outing.

OLD BUSINESS – Nothing to report.

NEW BUSINESS – Phil Westerman, Chair of the LIVCTA Annual March on Hunger Food Collection Drive, reminded attendees that food collection boxes are available. A contribution link was also circulated by Treasurer Kelly. Phil acknowledged Associate Members Munistat and Arthur J. Gallagher & Co., as well as several anonymous donors for making healthy contributions to date.

MEETING TOPIC - SAFETY COMMITTEES - Attendees participated in a presentation and discussion on Safety Committees presented by our Associate Members Arthur J. Gallagher & Co. and Salerno Brokerage Corp. President Fraser thanked our meeting presenters.

NEXT MONTH'S MEETING – The next LIVCTA meeting will be held on Thursday, March 12, 2020 at The Irish Coffee Pub in East Islip, NY. The Meet and Greet starts at 12:00 pm and the meeting starts at 12:30 pm. The topic will be an NYCOM Update by Executive Director Peter Baynes and other related information. We will also be collecting food donations for our annual LIVCTA March on Hunger Food Collection Drive. There will be a group photo so please arrive on time to participate.

There being no further business, upon a motion by Barbara Kelly, seconded by Pamela Walsh Boening, it was unanimously resolved to close the meeting.

Respectfully submitted,
Chrissy Kiernan
Secretary