

March 17, 2021

Deputy Village Clerk Treasurer/Court Clerk F/T position, Great Neck, NY, A/R, A/P Accounting and/or Bookkeeping experience. Able to work independently and in team environment. Position requires high interaction with the public. Applicants must possess some tech savviness; proficient in Microsoft Office Programs and knowledge of SEI Courtroom Program; Municipal experience a +, Candidates with verifiable, administrative/clerical experience will be considered. Sal+ Benefits commensurate with experience. Candidates submit their resume to: jobs@russellgardens.com

Christine Blumberg
Russell Gardens Village Clerk
516-482-8246