

**Long Island Village Clerks and Treasurers Association
Executive Board Meeting**

**Trento
1058 Broadhollow Rd, Farmingdale, NY 11735
Wednesday, July 28, 2021
2:00 PM**

President Liz Gaynor – Present
1st Vice President Linda Tuminello – Present
2nd Vice President Pamela Walsh Boening – Present
Secretary Chrissy Kiernan – Present
Treasurer Denise Mordente – Present
Association Counsel Bob Smith – Absent
Nassau Director Joanna Palumbo – Present
Nassau Director Ronnie Skatzkamer - Present
Suffolk Director Catherine Murdock – Present
Suffolk Director Barbara Sakovich – Present
Executive Committee David Fraser – Present
Executive Committee Marianne Lobaccaro– Present

At approximately 2:00p.m. President Gaynor started the meeting of the Executive Board.

1. Review Roles of Executive Board Members

President Gaynor began the meeting discussing what the roles were in the past for each of the Executive Board Members and what she would like them to be. It was decided that Linda Tuminello as 1st Vice President would handle meeting venues and RSVPs for meetings. Joanna Palumbo and Catherine Murdock would arrange topics/speakers for meetings. Pam Walsh Boening would be in charge of putting together the 2021-2022 LIVCTA Directory. Chrissy Kiernan would be in charge of the listserv and meeting minutes. Denise Mordente would handle all Treasury matters and would manage check-in at meetings with Barbara Sakovich and Wendy Russo. The Nassau Directors, Joanna Palumbo and Ronnie Shatzkamer, and Suffolk Directors, Catherine Murdock and Barbara Sakovich, would be in charge of membership, contacting their respective villages for membership renewal and meeting reminders. Marianna Lobaccaro and Dave Fraser would serve on the Executive Committee in an advisory capacity.

2. Schedule of Meetings for 2021-2022, Venues, and Topics/Speakers

President Gaynor distributed a tentative schedule of meetings. Marianne Lobaccaro advised of typical per head cost, location, and capacity needs for meetings held by the Association in the past. The first meeting for October would be Vendor Appreciation on October 14th with a location to be determined. It was decided that the November 18th meeting would be at the Hotel Indigo in Riverhead. The December meeting would be

the Holiday Party/Toys for Tots at the Melville Marriot on December 9th. The Election Workshop would be tentatively held at the Radisson Hotel Hauppauge on January 13th, and it would be a breakfast meeting followed by NYCOM Election Workshop. The February 10th meeting topic and location is to be determined. March 10th will be March on Hunger Food Drive at the Irish Coffee Pub in East Islip. The March meeting will also include a NYCOM update from Peter Baynes, NYCOM Executive Director, as invited guest. April 21st and May 12th meetings have locations and topics to be determined. June 9th will be the Installation of Offices which is usually a location near or in the Association President's Village.

3. Committee Assignments

The Executive Board discussed the Committee Chairs and Committee Members for each of the committees. A tentative list was created by President Gaynor. The Executive Board will continue to recruit interested association members to committees.

There being no further business, upon a motion duly seconded, it was unanimously resolved to close the meeting.

Respectfully submitted,
Chrissy Kiernan
Secretary