

**Long Island Village Clerks and Treasurers Association  
Regular Meeting**

**Jolly Fisherman & Steak House  
25 Main St, Roslyn, NY 11576  
Thursday, April 21, 2022  
12:00 PM**

**President Liz Gaynor – Present**  
**1st Vice President Linda Tuminello – Present**  
**2nd Vice President Pamela Walsh Boening – Present**  
**Secretary Chrissy Kiernan – Present**  
**Treasurer Denise Mordente – Present**  
**Association Counsel Bob Smith – Absent**  
**Nassau Director Joanna Palumbo – Present**  
**Nassau Director Ronnie Shatzkamer – Present**  
**Suffolk Director Catherine Murdock – Absent**  
**Suffolk Director Barbara Sakovich – Present**  
**Executive Committee David Fraser – Present**  
**Executive Committee Marianne Lobaccaro– Present**

- 1. MEETING SPEAKER – NASSAU COUNTY CLERK MAUREEN O’CONNELL:** At approximately 12:30p.m., President Gaynor started the April General Meeting by inviting guest speaker Nassau County Clerk Maureen O’Connell and Deputy County Clerk Eileen O’Donnell to present, noting that the meeting Agenda would be out of order.

Nassau County Clerk O’Connell discussed her role in Nassau County government and led a Q&A presentation on how a County Clerk’s office interfaces with Village offices.

- 2. REGULAR MEETING:** At approximately 1:00pm, President Gaynor started the regular meeting with the Pledge of Allegiance and began with a roll call of the Executive Board and introductions of attendees.

The Association welcomes new members Meghan Kelly, newly appointed Village Clerk-Treasurer, Village of Baxter Estates; Samantha Pardal-Jerez, Associate Member, Altice; and Linda Roldan, Associate Member, The First National Bank of LI.

- 3. MINUTES OF THE 3/10/22 GENERAL MEETING –** On motion by Marianne Lobaccaro, seconded by Joanna Palumbo, it was unanimously resolved to approve the minutes of the March 10, 2022, regular meeting, as prepared and circulated by Secretary Kiernan.
- 4. TREASURER’S REPORT OF 4/12/22 –** On motion by Pam Walsh Boening, seconded by Linda Tuminello, it was unanimously resolved to approve the Treasurer’s Report of April 14, 2022, as prepared by Treasurer Mordente and circulated by Secretary Kiernan.

5. **BY-LAWS** – Nothing to report.
6. **EDUCATION/SCHOLARSHIPS** – President Gaynor reported that registration is live and has been circulated for the July New York Municipal Clerks Institute.
7. **MEMBERSHIP** – Nothing to report.
8. **FINANCE** – Nothing to report.
9. **SUNSHINE COMMITTEE** – Nothing to report.
10. **GOLF COMMITTEE EDUCATIONAL FUNDRAISER** – Secretary Kiernan reminded members that the LIVCTA Educational Scholarship Golf Outing will be held on Monday, April 25, 2022 at the Village Club of Sands Point. We are on a wait list for golf. Dinner tickets and tee sign sponsorships are still available.
11. **NOMINATING COMMITTEE**- President Gaynor reminded attendees that the 2022-2023 Slate of Officers as presented by the Nominating Committee has been circulated by Secretary Kiernan.
12. **OLD BUSINESS**- Two Associate Members from our Association received recognition at New York State GFOA held in April. Danielle Bradle received her Foundations Level Certificate and Isabella Miller received her Advanced Certificate.
13. **NEW BUSINESS**- President Gaynor shared that the New York Municipal Clerks Institute (NYMCI) is looking for sponsors/donations to offset costs associated with the NYMCI whose purpose is education and professional development of Village and Town Clerks so that they may work toward attaining their Certified Municipal Clerk and Master Municipal Clerk certifications through IIMC approved coursework. The Association then discussed varying levels of donations presented by President Gaynor.  
  
On motion by Ronnie Shatzkamer, seconded by Chrissy Kiernan, it was resolved to approve a \$600.00 donation for the New York State Municipal Clerks July 2022 Institute for education of attendees recognizing that Long Island has a strong annual attendance at the NYMCI each year.
14. **ARPA REPORT FILING REMINDER**– Marianne Lobacarro reminded attendees that ARPA filings are due at the end of the month. There are step by step webinars available.
15. **NEXT MEETING – MAY 12TH – LOCATION TBD**– President Gaynor announced that the next Association meeting will be held at Noon on May 12, 2022 at a location to be determined. The Executive Board is trying to be vigilant about location, especially to attract our Suffolk members. If you have any suggestions, please feel free to reach out to Linda Tuminello.

There being no further business, upon a motion by Pam Walsh Boening, seconded by Ronnie Shatzkamer, it was unanimously resolved to close the meeting.

Respectfully submitted,  
Chrissy Kiernan  
Secretary