

**Long Island Village Clerks and Treasurers Association
Regular Meeting**

**Port Jefferson Country Club
44 Fairway Drive, Port Jefferson, 11777
Thursday, October 19, 2023
12:00 PM**

President Ronnie Shatzkamer – Present
1st Vice President Pamela Walsh Boening – Present
2nd Vice President Joanna Palumbo – Present
Secretary Chrissy Kiernan – Present
Treasurer Denise Mordente – Present
Association Counsel Bob Smith – Present
Nassau Director Kate Hillmann – Present
Nassau Director Taylor Reynolds – Absent
Suffolk Director Barbara Sakovich – Present
Suffolk Director Cathy Sweeney – Present
Executive Committee David Fraser – Present
Executive Committee Liz Gaynor – Present

At approximately 12:30p.m., President Ronnie Shatzkamer started the October General Meeting with the Pledge of Allegiance which was followed by a roll call of the Executive Board and introductions of attendees.

- 1. RECOGNITION OF 2023 NEW YORK STATE ASSOCIATION OF CITY & VILLAGE CLERKS – CLERK OF THE YEAR** – President Shatzkamer recognized Past President Liz Gaynor who was awarded the 2023 Clerk of the Year by the New York State Association of City & Village Clerks at the New York Conference of Mayors Fall Training School held in September.
- 2. RECOGNITION OF 2023 NEW YORK STATE SOCIETY OF MUNICIPAL FINANCE OFFICERS 2023 DISTINGUISHED FINANCE OFFICER** – President Shatzkamer recognized LIVCTA Treasurer Denise Mordente who was awarded the 2023 Distinguished Finance Officer of the New York State Society of Municipal Finance Officers at the New York Conference of Mayors Fall Training School held in September. Former Port Jefferson Mayor Margot Garant was in attendance and also spoke on behalf of Denise.
- 3. MINUTES OF THE 06/8/23 GENERAL MEETING AND 06/27/2023 EXECUTIVE BOARD** – On motion by Joanna Palumbo, seconded by Charles Puglisi, it was unanimously resolved to approve the minutes of the June 8, 2023 Regular Meeting and June 27, 2023 Executive Board Meeting, as prepared and circulated by Secretary Kiernan.
- 4. NEW YORK CONFERENCE OF MAYORS FALL TRAINING SCHOOL 2023 UPDATE** - Secretary Kiernan provided an update on the New York Conference of Mayors & Municipal Officials (NYCOM) 2023 Fall Training School which was held in beautiful

Lake Placid, NY. Villages and cities from Long Island represented 65+ attendees of both elected and appointed officials of the record 500 attendees in total at the conference. There were many educational opportunities at this week's conference varying from NYCOM's annual legislative update, the Office of the State Comptroller's financial based courses, a Notary Exam, How to Manage Stress, Labor relations, Ethics, Insurance, Energy, Retirement Reporting, and more! LIVCTA Associate Members Bruce Cadman, Isabella Miller, Danielle Bradle, Bryan McManaway, Denney Teets, Matthew Picket, John Wray, and Pat Mezeul had vendor tables at the conference. Other Associate Members stopped by!

On Tuesday, September 19, 2023, at the NYS Society of Municipal Finance Officers Annual Meeting & Luncheon, Chrissy Kiernan was inducted as Secretary-Treasurer for a 3rd term, presented the Society's Annual Finance Report, and received her CMFO renewal certificate and Liz Gaynor moved up to 3rd Vice President of the Board. Marianne Lobaccaro, Immediate Past President, will continue to serve on the board as a member-at-large. Marianne also spoke both at the first-time attendee's session and at the Finance Officers round table meeting – both of Marianne's main topics included the NYSSMFO Mentoring Program which she spearheaded last year matching new and seasoned finance officers across the state and the Credentialed Municipal Finance Officer accreditation program, a program she has chaired for the last several years. We already announced Denise Mordente was named 2023 Distinguished Finance Officer of the Year.

The 50's Themed Sock Hop was a fun-filled themed party with poodle skirts, leather jackets, and pink ladies galore. Pat Farrell performed a tribute song to outgoing NYCOM Executive Director Peter Baynes and performed a few additional songs for attendees.

On Thursday, September 21, 2023 at the NYS Association of City and Village Clerks Annual Meeting & Luncheon, Liz Gaynor was inducted as a Director on the Board. We also announced already that Liz Gaynor was named the 2023 Clerk of the Year.

At the Comptroller's Dinner Reception on Thursday evening – Denise Mordente and Pat Farrell received their 15-year attendance certificates and Chris Briggs received his 5-year attendance certificate.

5. **TREASURER'S REPORT OF 10/16/23** – On motion by Pam Walsh Boening, seconded by Suzanne Tangredi, it was unanimously resolved to approve the Treasurer's Report of October 16, 2023, as prepared by Treasurer Mordente and circulated by Secretary Kiernan.
6. **TD BANK DESIGNATION OF AUTHORIZED SIGNERS** – On motion by Pam Walsh Boening, seconded by Barbara Sakovich, it was unanimously resolved to approve Denise Mordente and Ronnie Shatzkamer as authorized signers on all TD Bank accounts held by the Long Island Village Clerks & Treasurers Association.
7. **HOSPITALITY DONATION TO THE NEW YORK STATE SOCIETY OF MUNICIPAL FINANCE OFFICERS** – President Shatzkamer explained that each year the New York State Society of Municipal Finance Officers sends a contribution request letter to regional clerks and treasurers associations to offset the cost spent on hospitality at NYCOM

Fall Training School. LIVCTA contributed \$500.00 last year. On motion by Liz Gaynor, seconded by Cathy Sweeney, it was resolved to authorize a \$500.00 contribution from LIVCTA to the New York State Society of Municipal Finance Officers for 2023 NYCOM Fall Training School Hospitality.

8. **TOYS FOR TOTS** – Lisa Guerin reported that toy donation boxes will be available at the next LIVCTA Meeting.
9. **EDUCATION** – Nothing to report.
10. **WEBSITE** – Nothing to report.
11. **MEMBERSHIP DIRECTORY** – 2nd Vice President Joanna Palumbo reported that hardcopy Membership Directories will be available at the December meeting.
12. **BY-LAWS** – Nothing to report.
13. **FINANCE** – Nothing to report.
14. **SUNSHINE COMMITTEE** – Nothing to report.
15. **OLD BUSINESS**- Nothing to report.
16. **ASSOCIATE MEMBER (VENDOR APPRECIATION)**– Associate Members had the opportunity to introduce themselves, their products and services, and any colleagues that are in attendance with them at the luncheon.
17. **NEXT MEETING** – November 9, 2023 – City Cellar – Employee Handbook.

There being no further business, upon a motion by Pam Walsh Boening, seconded by Liz Gaynor, it was unanimously resolved to close the meeting.

Respectfully submitted,
Chrissy Kiernan
Secretary