

**Long Island Village Clerks and Treasurers Association
Regular Meeting**

**Mim's Restaurant
235 Roslyn Road, Roslyn Heights, NY 11577
Thursday, April 10, 2025
12:00 PM**

President Pamela Walsh Boening – Present
1st Vice President Joanna Palumbo – Present
2nd Vice President Cathy Sweeney – Present
Secretary Chrissy Kiernan – Present
Treasurer Denise Mordente – Absent
Association Counsel Bob Smith – Present
Nassau Director Kate Hillmann – Present
Nassau Director Taylor Reynolds – Absent
Suffolk Director Barbara Sakovich – Present
Suffolk Director Christine Cozine – Present
Executive Committee David Fraser – Present
Executive Committee Liz Gaynor – Absent

At approximately 12:00p.m., President Pam Walsh Boening started the April General Meeting with the Pledge of Allegiance which was followed by a roll call of the Executive Board and an Introduction of Attendees.

The Association welcomed new attendee Marianne Sereno, Deputy Clerk, Village of Sea Cliff and Chris Tyrkko, Treasurer of the Village of Lake Success.

- 1. APPROVAL OF THE MINUTES OF THE 03/13/25 GENERAL MEETING** – On motion by Cathy Sweeney, seconded by Joanna Palumbo, it was unanimously resolved to approve the minutes of the March 13, 2025 Regular Meeting, as prepared and circulated by Secretary Kiernan.
- 2. TREASURER'S REPORT OF 4/5/25** – On motion by Dave Fraser, seconded by Barbara Sakovich, it was unanimously resolved to approve the Treasurer's Report of April 5, 2025, as prepared by Treasurer Mordente and circulated by Secretary Kiernan.
- 3. NOMINATING COMMITTEE** – Nominating Committee Chairwoman Marianne Lobaccaro submitted the 2025/2026 Proposed Slate of Officers to the Secretary per the by-laws which was then read by the Secretary in Chairwoman Lobaccaro's absence as follows:

The Proposed Slate of Officers for 2025/2026 are as follows-

President	Pamela Walsh Boening
	Village of Freeport
First Vice President	Joanna Palumbo

Second Vice President	Village of East Williston Cathy M. Sweeney
Secretary	Village of Southampton Chrissy Kiernan
Treasurer	Village of Westbury Denise Mordente
Nassau Director	Village of Westhampton Beach Cathryn Hillman
Nassau Director	Village of Laurel Hollow Taylor Reynolds
Suffolk Director	Village of Hempstead Barbara Sakovich
Suffolk Director	Village of Belle Terre Christine Cozine
Executive Committee	Village of The Branch Liz Gaynor
Association Counsel	Village of Sands Point Marianne C. Lobaccaro
	Village of North Hills Robert P. Smith, Esq.

Submitted by: Marianne C. Lobaccaro, Chair
Pamela Walsh Boening
Denise Mordente
Chrissy Kiernan
Liz Gaynor

The election of officers will be held at the April meeting.

- GOLF** – Chairperson Kiernan reported that the Annual Educational Scholarship Golf Outing Fundraiser will take place on April 28, 2025 at the Village Club of Sands Point. There are player spots, sponsorships, and tee signs available for purchase. We will also take amenity and raffle prize donations. The deadline to register is this Friday, April 11th. Contact Chrissy Kiernan, ckiernan@villageofwestbury.org. Volunteers can email Chrissy as well.
- EDUCATION** – Cathy Sweeney reported on behalf of Liz Gaynor that the Municipal Clerk’s Institute will be held in Latham, NY on Sunday, July 13, 2025 through Thursday, July 17, 2025. Scholarships are available through various associations including LIVCTA to defray costs. All classes will be in-person. An email will go out with costs later in the month. The institute gets you a certain amount of education points; 1 point for 2 hours. There are webinars available via the International Institute of Municipal Clerks website on how to apply and get started with the Certified Municipal Clerk (CMC) certification or Master Municipal Clerk (MMC) certification. Cathy noted that she was assisted by Dr. Jaimis "Jai" Ulrich, Ed.D, Associate Director of Professional, Development,

jaimis@iimc.com.

6. Cathy Sweeney acknowledged the first responders that responded to the wild fires one month ago that effected the Westhampton area.

Cathy also discussed the infestation of the Southern Pine Beetle which has environmental implications and is a serious public safety threat to the Pine Barrens and to residents who reside in the surrounding communities. Suffolk County announced the first ever Suffolk County Southern Pine Beetle Symposium will be held on Wednesday, April 23 from 9 a.m. to 12 p.m. at Suffolk County Community College's Riverhead Campus in the Montaukett Learning Resource Center (MLRC). The event will be held in the immediate aftermath of the brush fires that burned hundreds of acres in the Westhampton area on March 8 to 9. Though pine beetles were not believed to be a major factor in that fire, they have created dangerous fire conditions throughout Long Island's pine barrens.

7. **2025-2026 PROPOSED BUDGET** – The 2025-2026 Budget was circulated via the email listserv with copies provided on the tables. Chrissy Kiernan discussed the Board's desire to host a technology forum next year. More details will be given in the coming months.

The Association will adopt its 2025-2026 Budget at the April meeting.

8. **MARCH ON HUNGER** – Phil Westerman reported that 1,579 lbs of food was collected last month and \$4,715 in donations which is equivalent to supporting 10,745 meals.
9. The New York Conference of Mayors (NYCOM) will be hosting a training session for new elected officials on Wednesday, April 23, 2025 in the Freeport Recreation Center.

10. **BY-LAWS** – Nothing to report.

11. **DIRECTORY** – Nothing to report.

12. **MEMBERSHIP** – Nothing to report.

13. **SUNSHINE** – Wendy Russo and Ann Demeri on behalf of the Association presented Kathy Santelli with a Certificate of Recognition upon her retirement. Kathy is retiring from the Village of Great Neck Estates with 41 years of service. Kathy thanked the Association for the many years of networking and friendship. We wish Kathy all the best in her retirement!

14. **OLD BUSINESS**- None

15. **NEXT MEETING** – Next month's meeting topic is a Bankers Panel on automating the payables process at Captain Bill's Restaurant in Bay Shore, Thursday, May 8, 2025.

16. NEW BUSINESS: 1st Vice President Palumbo reported that there is a new state mandate for having a “.gov” website url. More information will be circulated via the Association email listserv.

Jamie Brinckman from NYS Archives presented to the Association.

There being no further business, upon a motion by Joanna Palumbo, seconded by Cathy Sweeney, it was unanimously resolved to close the meeting.

Respectfully submitted,
Chrissy Kiernan
Secretary