

**Long Island Village Clerks and Treasurers Association  
Regular Meeting**

**Monroe's Restaurant  
199 Post Avenue, Westbury NY 11590  
Thursday, November 13, 2025  
12:00 PM**

**President Pamela Walsh Boening – Present**  
**1st Vice President Joanna Palumbo – Present**  
**2nd Vice President Cathy Sweeney – Absent**  
**Secretary Chrissy Kiernan – Present**  
**Treasurer Denise Mordente – Present**  
**Association Counsel Bob Smith – Absent**  
**Nassau Director Kate Hillmann – Absent**  
**Nassau Director Taylor Reynolds – Absent**  
**Suffolk Director Barbara Sakovich – Present**  
**Suffolk Director Christine Cozine – Present**  
**Executive Committee Marianne Lobaccaro – Present**  
**Executive Committee Liz Gaynor – Present**

At approximately 12:00p.m., President Pam Walsh Boening started the November General Meeting with the Pledge of Allegiance which was followed by a roll call of the Executive Board and an Introduction of Attendees. First time meeting attendee Elliot Hong from Hewlett Harbor was recognized.

- 1. APPROVAL OF THE MINUTES OF THE 10/9/25 GENERAL MEETING** – On motion by Marianne Lobaccaro, seconded by Christine Cozine, it was unanimously resolved to approve the minutes of the October 9, 2025 Regular Meeting, as prepared and circulated by Secretary Kiernan.
- 2. TREASURER'S REPORT OF 11/12/25** – On motion by Pam Walsh Boening, seconded by Barbara Sakovich, it was unanimously resolved to approve the Treasurer's Report of November 12, 2025, as prepared by Treasurer Mordente and circulated by Secretary Kiernan.
- 3. SUNSHINE COMMITTEE** – No report.
- 4. EDUCATION** – Liz Gaynor reported that the next Municipal Clerk's Institute will be held in Latham, NY on Sunday, July 12, 2025 through Thursday, July 16, 2025. Last year it was a huge success. There are two scholarships available with the New York State Association of City & Village Clerks. Scholarship opportunities are also available with our Association and the New York State Society of Municipal Finance Officers for members in good standing.
- 5. HOLIDAY LUNCHEON** – Wendy Russo, member of the Holiday Luncheon Committee reported that the Holiday Luncheon will be held on December 11<sup>th</sup>, 2025 and the Hamlet Country Club. There will be a \$30 voluntary grab bag gift exchange. We will collect raffle prizes and you may contact the committee with any donations. Sponsorships are available

for the luncheon including centerpieces. An email will go out to the membership with details and contact information.

6. **TOYS FOR TOTS**– Denise reported that Toys for Tots collection boxes are available.
7. **RESOLUTION ACCEPTING ASSOCIATE MEMBER STATUS** – President Walsh Boening called for a motion to designate the following businesses Associate Member status under the by-laws:
  - a. First Onsite
  - b. ConnectOne Bank
  - c. Parsons Flooring
  - d. Tyler Technologies

The motion was made by Joanna Palumbo, seconded by Liz Gaynor, and it was resolved to approve Associate Member status for First Onsite, ConnectOne Bank, Parsons Flooring, and Tyler Technologies as Associate Members,

8. **25-26 LIVCTA DIRECTORY** – President Walsh Boening reported that Cathy Sweeney is working on the Directory.
9. **2026 ELECTION WORKSHOP** – President Walsh Boening reported that the NYCOM Election Workshop will take place on Thursday, January 8, 2025 at the Melville Marriott.
10. **NEXT MEETING** – Thursday, December 11, 2025 – Holiday Luncheon & Toys for Tots Collection.

There being no further business, upon a motion by John Giordano, seconded by Joanna Palumbo, it was unanimously resolved to close the meeting.

Respectfully submitted,  
Chrissy Kiernan  
Secretary