



## **HELP WANTED – Part-Time Code Enforcer**

### **VILLAGE OF STEWART MANOR**

The Incorporated Village of Stewart Manor is seeking one (1) Part-Time Code Enforcer (“Parking Meter Attendant”) for the Incorporated Village of Stewart Manor to join its Code Team. Up to four (4) afternoon - evening shifts Tuesday – Friday 4PM – 8PM, and Saturdays from 2PM – 7PM for a total of 16 – 22 hours per week, \$18 per hour.

Position involves issuing parking and code violations summons in the business and residential districts throughout the Village. The job entails walking and driving the Village Code Car throughout the Village during the shift to enforce parking and code compliance with regulations and to be a general, visible presence in the Village. Candidate must be at least 18 years of age, possess a high school diploma, hold a valid, unblemished, New York State Driver’s License, pass a background check, be able to accurately record information, have neat, legible penmanship and be able to calmly interact with the public.

Four (4) hours holiday pay included for Village holiday schedule; no benefits.

Applications are available at the Village Hall, 120 Covert Avenue, Stewart Manor or on the Village website: [www.stewartmanor.org](http://www.stewartmanor.org) under Employment. Applications with resumes should be submitted to the Village Administrator at the above address or can be submitted online at [villagehall@stewartmanor.org](mailto:villagehall@stewartmanor.org).

Posted: November 4, 2025