

**Long Island Village Clerks and Treasurers Association  
Regular Meeting**

**Mim's Restaurant  
235 Roslyn Road, Roslyn Heights, NY 11577  
Thursday, April 16, 2026  
12:00 PM**

**President Pamela Walsh Boening – Present**  
**1st Vice President Joanna Palumbo – Present**  
**2nd Vice President Cathy Sweeney – Absent**  
**Secretary Chrissy Kiernan – Present**  
**Treasurer Denise Mordente – Absent**  
**Association Counsel Bob Smith – Absent**  
**Nassau Director Kate Hillmann – Absent**  
**Nassau Director Taylor Reynolds – Present**  
**Suffolk Director Barbara Sakovich – Present**  
**Suffolk Director Christine Cozine – Present**  
**Executive Committee Marianne Lobaccaro – Absent**  
**Executive Committee Liz Gaynor – Present**

At approximately 12:30p.m. following the Meet & Greet, President Pam Walsh Boening started the April General Meeting with the Pledge of Allegiance which was followed by a roll call of the Executive Board and introduction of attendees. The Association welcomed new member Kayla Buff, Deputy Clerk-Treasurer, Village of Baxter Estates; Jennifer Marinacci and Tracy Capobianco from Connect One Bank; and Jacob Plaut, Village Administrator Clerk-Treasurer, Village of Cedarhurst.

- 1. APPROVAL OF THE MINUTES OF THE 3/12/26 GENERAL MEETING** – On motion by Taylor Reynolds, seconded by Christine Cozine, it was unanimously resolved to approve the minutes of the March 12, 2026 Regular Meeting, as prepared and circulated by Secretary Kiernan.
- 2. TREASURER'S REPORT OF 4/11/26** – On motion by Christine Cozine, seconded by Barbara Sakovich, it was unanimously resolved to approve the Treasurer's Report of April 11, 2026, as prepared by Treasurer Mordente and circulated by Secretary Kiernan.

The 26/27 Proposed Budget was circulated via email and will be voted on at the May Meeting.

- 3. EDUCATION COMMITTEE** – Liz Gaynor, Education Committee Chair, reported that that the New York State Municipal Clerks Institute will be held Sunday, July 12 to Thursday, July 16, 2026. All classes are held in person at the Holiday Inn, 400 Old Loudon Road, Latham NY. The cost is \$550 and includes 40 hours of classroom instruction, all necessary materials, meals, the program banquet, and all completion certificates. Hotel and transportation is paid separately. Scholarships are available to help offset the expenses. It's the 2<sup>nd</sup> year they will be in Latham. The Institute is looking for sponsors.

4. **NOMINATING COMMITTEE** – President Walsh Boening, Member of the Nominating Committee, read the proposed slate for 2026-2027 Executive Board as follows:

Proposed Slate for 2026/2027

President	Joanna Palumbo Village of East Williston
First Vice President	Barbara Sakovich Village of Belle Terre
Second Vice President	Cathryn Hillman Village of Laurel Hollow
Secretary	Chrissy Kiernan Village of Westbury
Treasurer	Denise Mordente Village of Westhampton Beach
Nassau Director	Taylor Reynolds Village of Hempstead
Nassau Director	Sarah Beaudin Village of Sea Cliff
Suffolk Director	Christine Cozine Village of The Branch
Suffolk Director	Nicole Rhodes Village of Brightwaters
Executive Committee	Pamela Walsh Boening Village of Freeport Marianne C. Lobaccaro Village of North Hills
Association Counsel	Robert P. Smith, Esq.

Submitted by: Marianne C. Lobaccaro, Chair  
 Pamela Walsh Boening  
 Denise Mordente  
 Chrissy Kiernan  
 Liz Gaynor

President Walsh Boening reported that a vote of the slate will take place at the May Meeting.

5. **GOLF COMMITTEE** – Secretary Kiernan reported that the 2026 LIVCTA Educational Scholarship Golf Outing is a few weeks away on Monday, April 27<sup>th</sup> at the Village Club of Sands Point. We have golf spots available. Sponsorship, amenity, and tee sign opportunities are also available. We are also looking for volunteers to assist on the day of the outing. We also appreciate any raffle prizes and look forward to a great event!
6. **RESOLUTION INCREASING EDUCATIONAL SCHOLARSHIP FROM \$500 TO \$1,000 FOR THE 2026-2027 YEAR** – On motion by Liz Gaynor, seconded by Pam Walsh Boening, it was resolved to increase the annual educational scholarship award from \$500 to \$1,000 applicable to active LIVCTA members seeking professional certification or education.

7. **RESOLUTION AUTHORIZING ANNUAL FEE FOR JOTFORM** – On motion by John Giordano, seconded by Christine Cozine, it was resolved to approve the fee of \$254.48 for an annual Jotform subscription for the Association.
  
8. **RESOLUTION AUTHORIZING DONATION TO THE NEW YORK STATE SOCIETY OF MUNICIPAL FINANCE OFFICERS** – On motion by Pam Walsh Boening, seconded by Barbara Sakovich, it was resolved to donate \$500 to the New York State Society of Municipal Finance Officer to offset hospitality costs at the 2025 NYCOM Fall Training School held this past September in Lake Placid, NY.
  
9. **NEXT MEETING – MAY 14, 2026 – CAPTAIN BILL’S RESTAURANT IN BAYSHORE, NY** – Our May Meeting will be on May 14, 2026 at Capital Bill’s Restaurant in Bayshore, NY and we will National Grid Government Liaison Andrew Mulvey as our Speaker.
  
10. **TODAY’S MEETING TOPIC:** American Red Cross – Emergency Preparedness

There being no further business, upon a motion by Christine Cozine, seconded by Taylor Reynolds, it was unanimously resolved to close the meeting.

Respectfully submitted,  
Chrissy Kiernan  
Secretary