



Inc. Village of Williston Park is a Village of approximately 7,500 residents and a thriving business community.

We are currently seeking:

- FT Superintendent of Buildings
- PT Building Inspector

Responsibilities include:

- Performs field inspections of new construction and alterations to existing structures in order to determine compliance with building and zonings codes, safety and health regulations
- Investigates complaints of violations of building, zoning or related codes, ordinances and regulations
- Reviews plans and specifications for compliance with legal requirements, recommends approval of same and issuance of permits for approved construction work
- Maintains records of all inspections and prepared related reports
- Code Enforcement

FT Superintendent of Buildings will also direct/coordinate all Building Department activities and Code Enforcement.

If interested in either position, please send resume to Kristi Romano, Village Clerk-Treasurer at [kromano@willistonparkny.gov](mailto:kromano@willistonparkny.gov) or mail to 494 Willis Avenue, Williston Park, NY 11596.