

**Long Island Village Clerks and Treasurers Association
Summer Executive Board Meeting**

**Blackstone Steakhouse
10 Pinelawn Rd., Melville, NY 11747
Wednesday, June 24, 2026
1:00 PM**

President Joanna Palumbo – Present
1st Vice Barbara Sakovich – Present
2nd Vice President Kate Hillmann – Present
Secretary Chrissy Kiernan – Present
Treasurer Denise Mordente – Present
Association Counsel Bob Smith – Present
Nassau Director Taylor Reynolds – Present
Nassau Director Sarah Beudin – Present
Suffolk Director Christine Cozine – Present
Suffolk Director Nicole Rhodes – Present
Executive Committee Marianne Lobaccaro – Present
Executive Committee Pamela Walsh Boening– Present

At approximately 1:00p.m. President Palumbo called the Summer Meeting of the Executive Board to order.

- 1. ROLL CALL** – Joanna Palumbo, Barbara Sakovich, Kate Hillmann, Chrissy Kiernan, Denise Mordente, Bob Smith, Taylor Reynolds, Sarah Beudin, Christine Cozine, Nicole Rhodes, Marianne Lobaccaro, and Pamela Walsh Boening were marked present. Liz Gaynor, Past Executive Committee Member, was also invited and was marked present.
- 2. 501(c)3 FILING UPDATE** – Association Counsel Bob Smith reported that he believes it in the best interest of the Association to refile the 501(c)3 and suggested the Association work with Paul Kim, Esq. to prepare the necessary paperwork. The Board had previously agreed to an expenditure not to exceed \$5,000 to use Cullen & Danowski. We will no longer be working with Cullen & Danowski for the filing. Bob Smith reported that filing costs could be approximately \$22,000-\$40,000. A financial proposal for the filing will be prepared and circulated to the Board following a meeting with Mr. Kim, Bob Smith, Denise Mordente, and Joanna Palumbo. It was also discussed that the firm could do the annual 990 filing for us.
- 3. 2026-2027 MEETING SCHEDULE** – The tentative meeting dates were shared; October 8 (Vendor Appreciation at 317 Main Street in Farmingdale), November 12 (PSEG location tbd), December 10 (Holiday/Toys for Tots location tbd), January 14 (Election Workshop at the Melville Marriott), February 11 (meeting topic and location tbd), March 11 (March On Hunger/Albany Update at the Irish Coffee Pub in East Islip), April 8 (meeting topic and location tbd), April 26 (Golf Outing at Village Club of Sands Point), May 13 (meeting topic tbd Captain Bill's in Bay Shore), June 10 (Installation and location tbd). Potential topics include tax liens, prevailing wage, active shooter, insurance panel, worker's compensation, HR consultant, clerks and/or treasurers roundtable. Jonathan's in Garden City Park,

Monroe's in Westbury, and Patrizia's in Hauppauge were discussed new venues. Liz will put the dates on the website as we finalize speakers and locations.

4. **RESOLUTIONS BY THE ASSOCIATION** – Chrissy reported that resolutions, questions or matters other than election of officers may be brought before the Association for a vote either by the Executive Committee or by five (5) Active Members, either in writing or orally at a regular or special meeting. The President shall have discretion to determine if a vote shall be held immediately, a quorum being present, or at the next regular or special meeting. If the vote is to be held at the next regular or special meeting, notice of the matter to be voted upon shall be provided in writing to all Active Members of the Association at least ten (10) days prior to the scheduled date of the vote. We would send an email out.
5. **MEMBERSHIP DIRECTORY** – Joanna Palumbo last year the printing of the Directory was done late, and it cost \$900 for Staples to print which was higher than budgeted. Joanna received a quote from LMV Printing for \$760. We print approximately 100 hardcopy directories. Chrissy suggested putting the directories on people's chairs or at the place setting when we distribute because a lot of people didn't take them last year and she brought at least 30 directories back to her Village and had to bring them to the February meeting. The previous two years LDI Connect printed them in-kind, but they did not last ye. Marianne Lobaccaro shared that she had a printer that charged the Association between \$300 and \$400 prior to that. It was noted that printing expenses in general have gone up. The Association has discussed the value of a hardcopy versus online only. It was decided to continue with the hardcopy as members reference it. Kate Hillman, 2nd Vice President, will obtain additional quotes using last year's as a draft.

6. COMMITTEE UPDATES –

NOMINATING

Marianne Lobaccaro	North Hills
Chrissy Kiernan	Westbury
Denise Mordente	Westhampton Beach
Pamela Walsh Boening	Freeport
Liz Gaynor	Sands Point

LEGISLATIVE

Pamela Walsh Boening	Freeport
Joanna Palumbo	East Williston
Katie Hannon	Long Beach

MEMBERSHIP

Taylor Reynolds	Hempstead
Sarah Beudin	Sea Cliff
Christine Cozine	The Branch
Nicole Rhodes	Brightwaters

EDUCATION

Liz Gaynor	Sands Point
Cathy Sweeney	Southampton
Wendy Russo	North Hills
Nicole Giacobelli	Great Neck Estates

BYLAWS

Robert Smith	Hawkins Delafield & Wood
Chrissy Kiernan	Westbury

DIRECTORY

Kate Hillman	Laurel Hollow
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GOLF

Chrissy Kiernan	Westbury
Alexandra Battaglia	R.S. Abrams
Danielle Bradle	Capital One
Tom Cartwright	Munistat
Shawn Cullinane	Past President
Liz Gaynor	Sands Point
Lisa Guerin	Sourcepass
Katie Hannon	Plandome Manor
Christine Hartt	Parsons
Miriam Hubbard	PBI Payroll
Cynthia Marron	Seery Systems
Joanna Palumbo	East Williston
Bryan McManaway	Corporate Synergies
Denise Mordente	Westhampton Beach
Rich Seery	Seery Systems
Phil Westerman	Arthur J. Gallagher

TOYS FOR TOTS

Denise Mordente	Westhampton Beach
Barbara Sakovich	Belle Terre
Lisa Guerin	Sourcepass
Christine Hartt	Parsons

HOLIDAY EVENT

Wendy Russo	North Hills
Linda Tuminello	Massapequa Park
Nicole Giacobelli	Great Neck Estates
Annemarie Stutzman	Roslyn

MARCH ON HUNGER

Phil Westerman	Gallagher
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Taylor Reynolds Hempstead

SPEAKERS

Joanna Palumbo East Williston
Barbara Sakovich Belle Terre

WEBSITE

Liz Gaynor Sands Point
Lisa Guerin Sourcepass

FINANCE

Denise Mordente Westhampton Beach

SUNSHINE

Marianne Lobaccaro North Hills

EXECUTIVE All Officers

Marianne Lobaccaro North Hills
Pam Walsh Boening Freeport

7. **JOTFORM RSVP** – Chrissy Kiernan will research the cost to upgrade to enable the form to stop taking responses after a certain period of time and send an RSVP confirmation after you RSVP so that you don't duplicate your response.
8. **SPEAKER GIFTS** – Joanna Palumbo reported that we have speaker gifts leftover from last year and do not need to order additional.
9. **SOCIAL MEDIA/FACEBOOK PAGE SET-UP FOR THE ASSOCIATION** – Joanna Palumbo suggested putting a Facebook Page up for the Association. Marianne Lobaccaro shared that she thinks our website is very good for information. Nicole Rhodes offered to look into starting the Facebook page. The Facebook Page would be limited to official content and not allow comments. Chrissy Kiernan suggested exploring putting together an application for the Association that members could download and we could send push notifications.
10. **ASSOCIATION ACTIVITIES** – Coordinating a team building session for members was discussed and other social type activities such as smash room, axe throwing, cruise, meet-up.
11. **WEBSITE UPDATES** – Liz Gaynor suggested adding a page to the LIVCTA Website that would highlight Member professional accolades like when a member received Clerk of the Year.
12. **NOMINATIONS – CLERK OF THE YEAR OR DISTINGUISHED FINANCE OFFICER** – The Board discussed nominations for the New York State Association of City & Clerks Clerk of the Year Award and the New York State Society of Municipal Finance

Officers Distinguished Finance Officer of the year. Email Chrissy Kiernan any potential nominees. The due date is July 1 for both.

13. RESOLUTION AUTHORIZING TWO GUESTS OF THE INCOMING PRESIDENT AT THE ANNUAL INSTALLATION – On motion by Joanna Palumbo, seconded by Sarah Beudin, it was resolved to authorize the lunch expenditure of two guests of the incoming President to be paid by the Association at any future installation.

14. GOLF OUTING – Joanna Palumbo asked if the Golf payments could be sent straight to Denise Mordente Treasurer.

15. AUDIT/FINANCE COMMITTEE – Denise Mordente reported that she reached out to another firm for an audit proposal, but in the meantime would circulate the financials to the Executive Board for transparency. Denise is the Chair and only member of the Finance Committee. The Board also discussed taking credit cards through Square or another service. There are also a number of members and “no shows” who have not paid for the May or June meetings. Some are reluctant to pay. Dues are coming in slowly.

There being no further business, upon a motion duly seconded, it was unanimously resolved to close the meeting.

Respectfully submitted,
Chrissy Kiernan
Secretary